

ALBERT LEA AREA SCHOOLS

Skills Rubric

Work Experience Program - Skills Rubric

Learner:
 Due Date:
 Job Site:
 Evaluator:

**** Rating Definitions**

- 4 Can complete the job/behavior to **exceed** industry standards.
- 3 Can complete the job/behavior to **meet** industry standards.
- 2 Can complete the job/behavior to industry standard **with assistance**.
- 1 Has attempted the job/behavior but **does not meet** industry standard.
- 0 Is unable/unwilling to complete the job/behavior.

**** Ratings**

	1	2	3	4	<u>Student has a POSITIVE WORK ETHIC</u>
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Has a positive attitude toward work _____

Stays focused on completing responsibilities _____

Student is RESPECTFUL OF AUTHORITY

Understands the role of authority _____

Does as authority requests _____

Treats authority figures with tact and courtesy _____

Student is RESPONSIBLE

Comes to Work promptly and is prepared _____

Follow Directions _____

Completes the responsibilities of a job _____

Cleans up after self _____

Student INTERACTS EFFECTIVELY AS A MEMBER OF A TEAM

Respects the members of the group _____

Disagrees appropriately _____

Negotiates compromises _____

Resolves conflicts _____

Accepts fair share of team responsibilities _____

Delegates responsibility as necessary _____

Provides additional assistance when necessary _____

JOB SKILLS (List specific job skills the student performed and evaluate his/her performance using the scale below.)

#1 _____

#2					
#3					
#4					
#5					

District Office: 211 Richway Drive | Albert Lea, MN 56007 | Phone: 507.379.4800 | Fax: 507.379.4898

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